

Proforma for submission of NRs & ICRs at Dy.E.O., office
MACHILIPATNAM

WSS CANDIDATES

SSC SCHOOL CODE :

NAME OF THE SCHOOL with Address :

MANDAL :

NAME OF THE HM/PRINCIPAL :

CONTACT NO. OF HM/PRINCIPAL :

Material to be handed over by the HM/Principal at NRs receiving counter
:

1. MANUAL NOMINAL ROLL (MNR)

NO. OF STUDENTS :

2. ORIGINAL CHALLAN OF FEE PAYMENT
(HEAD OF ACCOUNT – 001 Other Receipts)

Amount (No.of Students _____ X Rs.775/-) :

Challan No. :

Date & Name of Treasury :

3. Fee paid students list
(Names should be written in MNR serial order)

4. OMR cum ICR Sheets
(detached forms should be packed in between two cardboards and paste ANNEXURE- C 3 on the top of cardboard)

No. of OMR cum ICR Sheets :

5. Electronic Nominal Roll-ENR
(to be taken print out from online)

6. Student registration forms one copy to each student
(to be taken print out from online)

NO. OF STUDENTS :

7. Covering letter of HM/Principal

8. Original TC/Record Sheet of the students

9. Photo stat copy of TC/Record Sheet of the students

SIGNATURE OF THE HM/PRINCIPAL